

Section:	Family Medicine Residency Program
Document Number:	GME002
Title:	Qualifications of Applicants
Responsible Department:	Graduate Medical Education
Created:	07/12/2016
Revised:	09/28/2020
Superseded:	07/12/2016
GMEC Approved:	10/20/2020 – Supersedes 07/12/2016
Board of Directors Approved:	10/22/2020
Effective:	10/23/2020
Page:	1 of 3

POLICY:

The Valley Health Team Family Medicine Residency program has developed this program-specific eligibility and selection policy that complies with the requirements outlined in this policy and applicable specialty-specific eligibility requirements as specified by the relevant Accreditation Council for Graduate Medical Education (ACGME) Review Committee (RC). This must be made available to all interested applicants (e.g., via the program website and/or at www.acgme.org).

SCOPE:

This policy applies to the Family Medicine Residency Program.

PURPOSE:

The Valley Health Team (VHT) Qualifications of Applicants Policy is designed to ensure fair and consistent consideration and decision-making for all applicants to the VHT Family Medicine residency training program. Recruitment and appointment of residents is performed by the respective program director, faculty, residents, and interview selection committee under the oversight of the Graduate Medical Education Committee (GMEC) and the Office of Graduate Medical Education.

PROCEDURE:

Eligibility:

In addition to Accreditation Council for Graduate Medical Education (ACGME) requirements, the following apply:

- A. Since pursuing a career in California is desired, no program shall admit a resident/fellow that the California State Medical Board will not consider for a California license.
- B. Successful completion of any step of the USMLE or COMLEX in no more than 3 attempts per examination.
- C. An applicant must be able to carry out the duties as required of the residency program.



Section:	Family Medicine Residency Program
Document Number:	GME002
Title:	Qualifications of Applicants
Responsible Department:	Graduate Medical Education
Created:	07/12/2016
Revised:	09/28/2020
Superseded:	07/12/2016
GMEC Approved:	10/20/2020 – Supersedes 07/12/2016
Board of Directors Approved:	10/22/2020
Effective:	10/23/2020
Page:	2 of 3

- D. An applicant must demonstrate the following English language proficiency to the satisfaction of the Program Director:
 - 1. Proficiency in reading and writing (printing) English text,
 - 2. Proficiency in understanding spoken English on conversational and medical topics, and;
 - 3. Proficiency in speaking English on conversational and medical topics.
- E. The ability to reside continuously in the U.S. for the entire length of training.
- F. Other eligibility requirements may include, but are not limited to, the following:
 - 1. Application submitted only through the Electronic Resident Application System (ERAS).
 - 2. A maximum length of time elapsed since completion of medical school training.
 - 3. A maximum length of time elapsed since the practice of medicine as a physician.
 - 4. A commitment to complete the entire residency/fellowship program.
 - 5. A commitment to taking and passing the specialty board examination.
 - 6. A commitment to practice within the Central Valley, and preferably Fresno County, after graduation.
 - 7. Fluency in language(s) spoken in the Central Valley.

Selection:

- A. The program's written procedure will include the criteria and procedure used by the program to select residents and the length of time the program keeps the applications on file.
- B. The selection process should include, at a minimum, a review of eligible applicants by VHT faculty, and/or staff, individual interviews, and written evaluations.
- C. Commitment to pursue a career in Family Medicine within the Central Valley of California should weigh heavily in the selection criteria.
- D. Other criteria for selection may include, but is not limited to:
 - 1. Previous experience, especially origins, in the San Joaquin Valley.
 - 2. Representatives of underrepresented minority communities who indicate an interest in working in the San Joaquin Valley.
 - 3. Previous experience, especially origins, in rural communities.



Section:	Family Medicine Residency Program
Document Number:	GME002
Title:	Qualifications of Applicants
Responsible Department:	Graduate Medical Education
Created:	07/12/2016
Revised:	09/28/2020
Superseded:	07/12/2016
GMEC Approved:	10/20/2020 – Supersedes 07/12/2016
Board of Directors Approved:	10/22/2020
Effective:	10/23/2020
Page:	3 of 3

- 4. Demonstrated commitment to underserved populations.
- 5. Prior research and publication experience.
- 6. Faculty interview scores.
- 7. Resident evaluation scores (Resident input is considered an important part of the selection process and residents are required to complete interview forms to receive a better assessment by residents).
- 8. Standardized test scores
- 9. Dean's letters
- 10. Letters of recommendation from faculty
- 11. Personal statements
- 12. Medical school transcript
- 13. Summative evaluation from residency program or other evaluation informative of competency
- 14. A commitment to complete the entire training program
- 15. Fluency in languages spoken in the Central Valley
- 16. For IMG applicants, hold a valid certificate from the Educational Commission for Foreign Medical Graduates (ECFMG)